

**Headteacher:** Mrs Y Glaister  
Co-op Academy Hamilton,  
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Co-op Academy  
Hamilton

Our ref: YG/LW

21<sup>st</sup> October 2025

Dear Parents/Carers

We are delighted to be able to offer our Year 1 & Year 2 children a trip to the Brampton Toy Museum on Tuesday 12<sup>th</sup> January 2026. During the visit, we will be learning all about History and changes within living memory, with a specific focus on toys and how these have changed over time.

Children will need to be at Co-op Academy Hamilton at **8.40 am** promptly. We anticipate that we will return back to the academy for the children's normal collection time of **3.10pm**. The children will be dismissed from their normal collection point. All children are to wear full academy uniform and suitable footwear/weather appropriate clothing. Packed lunches will be provided for children to enjoy and no additional snacks will be necessary.

Parents/carers are requested to make a contribution of **£15.55**, via **Arbor**, and consent to their child attending the trip, as well as providing any details re. travel sickness. **Payment and consent/travel sickness information is required by all parents/carers no later than 10<sup>th</sup> December 2025**, to allow time for the necessary paperwork to be completed. We have set this item up as an instalment plan for those parents/carers who wish to use this option and we would appreciate prompt payment on the following dates:

£5.00 by 5th November  
£5.00 by 27<sup>th</sup> November  
£5.55 by 10th December

We are sure that this will be a wonderful experience, however, we are only able to go **if all payments are received by 10<sup>th</sup> December 2025** and if your child is unable to attend the trip due to absence, a refund cannot be issued.

We will notify parents/carers if we do need to cancel the trip due to not receiving payments.

Yours faithfully

Mrs Y Glaister  
Headteacher